# Reservation/Cancellation policy -

Dear Ms

Town Ph/ Mob E-mail: Car Model Plate N°

With reference to your request of …/…/ 2015 we are pleased, at reception of this policy filled up and signed for acceptance, to confirm your reservation as follows:

Guest:

N 3 double rooms with bathroom( the double queen size Turkish blue used as single quoting € …per room per night , the double queen size deco both with en-suite bathroom and the Fosca twin bedded with facing private bathroom quoting € … per night /per days ) from …/…/ 2015 to …/…/ 2015 (out) for nights.

Quotation: € …. per room, per night include: private bathroom, breakfast, aperitifs and hors d’oeuvre, all kind of extra drinks (house fridge and kitchen at disposition) satellite TV, Hi-Fi, Internet fax and colour printer free, conditioning air , pedestrian areas cars permit, bikes at disposition, concierge service, included for a Total amount of € ….

## Terms of payment

A confirmatory deposit of € …. (….% of total staying amount) is required within …/…/ 2015

 for acceptance of the contract and it is not refundable in case of cancellation, early departure or “ no show“

**You can also authorize us to charge the above amount on your credit card. In this case we need Card (VISA) Name, Number Expiry date :**

**and this form accepted and signed will be sent by fax +39 051 261221 or E Mail to cafoscaduetorri@gmail.com**

**Credit card details are required to confirm your booking and the deposit will only be charged in case of cancellation ,no show or early departures.**

**Or wire transfer to:**

Banca Sella Via Clavature 9/d Bologna IBAN Code IT64F0326802400052740050020 SWIFT Code SELBIT 2BXXX - NAMED Patrizia Ramponi fees at your charge

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**CANCELLATION AND RETURN POLICY**

Cancellation made 90 days prior to arrival date will have no charge. After 90 days deadline passed to 45 days we'll charge the supplied credit card with the confirmatory deposit amount of 50% of the total amount. Cancellation made 45 to 20 calendar days prior to arrival date will be charged 80% of total cost Cancellation made 20 days or less prior to arrival date will be charged 100% of total cost.

All charges to be settled upon departure

We kindly ask you to return this contract signed for acceptance of the above terms.

Thanking in advance for your preference, we look forward to your reply & to welcoming you at Cà Fosca Due Torri B&B

Best regards.

Patrizia Ramponi Cà Fosca Due Torri B&B Via Caprarie 7 BOLOGNA

Ph and fax +39 (0)51 261221

Mob + 39 335 314761

 …/…/ 2015 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 For acceptance